Minutes of the First Quarterly Assembly January 1999
North Florida Area Conference
Alcoholics Anonymous

1999 Theme " Moving Forwards: Unity Through Humility"

JANUARY 10, 1999

Area Chair - Cecilia R. opened with the Serenity Prayer. Jim B. read the Short Form of the Concepts.

Registrar - Jeff H. took Roll (included in minutes). All group changes go to Registrar.

Secretary - Corliss G. asked for any changes to the October minutes.
1. On page 5, last line under Site - change October 8, 9 & 10, 1999 to October 1, 2, & 3, 1999.
2. Roll call for Officers Interim Meeting, under Panel 47 Standing Committees, change Corliss G. to present.

Motion made to accept October minutes as presented and seconded. PASSED.

Treasurers Report - Ginny Steele gave the treasurer's report for Oct-Dec 1998.
Changes to report as follows:
Page 1 - Interest - $483.33; page 2 - interest income $359.01. Discrepancy occurred because September statement did not show interest.
Page 1 - Treasurer expense - $154.24; page 2 - Treasurer expense - $159.24. Reason for discrepancy: because we are non-profit the $5.00 charge was reversed for check which was returned due to insufficient funds.

Be sure to send all contributions to the newly elected treasurer:
Ginny Steele
PO Box 10104
Brooksville, FL 34603

If contributions are sent to Michael Scott, the previous treasurer, he will put labels on them and send directly to Ginny.
Motion was made to approve report as presented and seconded. PASSED.
Corrected copy of Treasurer's Report attached.

Parliamentarian - Cecilia R. introduced the new Parliamentarian, Chip Y.

Trustee's Report - Betty S., Southeastern Regional Trustee, shared her experience at the October 13, 1998 General Service Board weekend; there will be another one on January 28,1999. These weekends are set up to talk about Trustees' issues, etc. The meetings begin at 8am and run until late at night.

She said that AA is not organized, need not be organized, and cannot be organized. Our service structure requires and permits organization, but there is a distinction between the declared lack of organization and how the movement is perceived. There is pressure from within for more organization. It is important that the organized part be no more organized than to do the job. Keep things as simple as possible, no simpler.

The Fourth Edition of the Big Book is in progress.

Delegates Report - Kathy P. - Trustee Tom M. and Past Delegates Dick G. and Tom D. were recognized. She is receiving information from New York on the conference in April. Kathy's committee assignment is PI. The final agenda for conference is attached to these minutes. Background information will be sent to Committee Chairpersons so their workshop agendas for the April Assembly will include review of the conference material. She will have a sense of the North Florida Area to take to New York. She reminded us that her responsibility is to Alcoholics Anonymous and if something is explained to her that has information not made available to North Florida Area, she is responsible to vote her conscious based on what she has learned. "I am trying to remember everything I read and I pray a lot."

GSO has asked that $800 be sent to support the delegate's attendance at the conference in April; NFAA is sending $1,800. GSO has a new general manager, Greg Muth - George Dorsey has retired. Kathy and Tom G., Alternate Delegate, will attend the Delegates' get-together in Atlanta in February.

"Thank you for allowing me to serve."

Standing Committees

Accessibilities - Joe K. - 18 people in attendance. Meeting was started with the Serenity Prayer. The subject of the workshop was carrying the message to the homebound and bedridden alcoholic. The statement of responsibility was read and it was suggested that each of us had a duty to carry this message of responsibility to our groups, check what our group is doing to carry this message and make a plan to take meetings to homes, nursing homes and hospitals. Many suggestions were made to include group visitations, taking "Big Books" and 12 X 12's to isolated members, to providing transportation to special meetings. The topic was diverted to smoking/nonsmoking meetings, but was set back on course after some discussion. Closed with the Lord's Prayer.

Archives - Chip R. - Approximately 20 present. The meeting opened. I gave a brief background of myself. Then I moved on to outline my goals for Archives over the next 2 year period. 1) To catalog all archive material, 2) to preserve all material that is in danger and 3) to come up with a direction or help define what North Florida Archives should become. I then yielded time to past archivist, Kevin B., to present his suggestion on the direction the area archives should move toward.

We talked about the fact that the time is at hand to get districts/cities moving on gathering and preserving the history and artifacts of these places. I said the area archivist past and present would help anyway we could. And more discussion took place on Kevin's outline/suggestion and then the meeting closed with the Lords Prayer. (Addendum: Items are now in storage)

Cooperation with Professional Community - Donald L., CPC Chair - The theme of the Workshop was "Letting the professional community know what AA can do for them." With 15 people in attendance, I went over how every AA member can inform the professionals they come into contact with and how to get people involved. Jacksonville CPC described how they were helping the police to better understand AA and how to use it in domestic situations. Janet described how she had set up conventions in the past. I talked about the need for CPC in cooperation with Corrections. A brief discussion of the main points of differences of CPC and PI was held.

Corrections: Al B. - 32 in attendance. Introduction of Walter M. as Alt. Chair. Goals for the year: 1) Get someone else involved in service. They can: correspond with inmates; carry meetings into facilities; coordinate volunteers or assist with the Bridge the Gap program. 2) Increase the Bridge the Gap program by getting the newly released to at least two meetings. 3) Every district to host or join with other districts to host a workshop. I would love to attend. I am here to serve you. The committee has a copy of the new correction facilities video to loan. Upcoming changes from Tallahassee: change in application forms, sign a liability release form. Thank you for this opportunity.

Grapevine - Jackie C. chaired. We had 20 in attendance - 2 GVR reps, 6 subscribers. Meeting opened with a moment of silence followed by the serenity prayer. I introduced myself as new Grapevine Chair and shared how my interest was re-invigorated when my story was published in the Grapevine and then in the Best of Grapevine III to show that anyone can be published. Volunteers were asked for alternate, Diana N. volunteered and is very enthusiastic and eager to serve -- thanks Diana. We discussed separating the sale of Grapevine and A.A.W.S. literature, a proposal was written and was voted by substantial majority to be given to Site and Agenda Committee. We spoke about "La Vinia", explained that it is the Spanish version of the Grapevine and talked about bringing subscription forms back to local districts. Betty S., Southeastern Regional Trustee, was there and shared some insight and knowledge on Grapevine -- thanks Betty. Gift subscriptions and group subscriptions were discussed and talked about giving a Grapevine with a white chip at treatment meetings and home groups. Discussed use for Grapevine, one group gives old Grapevines to Corrections for use in prisons and institutions, one member discussed having a "Grapevine Meeting" using the Grapevine for topics, we also discussed leaving the Grapevine in any waiting area such as doctors or dentists office. Discussed the Grapevine workbook and showed everyone what it looks like and that there are several copies available here at N.F.A.A., also the Grapevine office will mail to New GVR's, welcome packets with lots of "free stuff:" The Grapevine co-ordinator in N.Y. is Maritza Hernandez, her phone # is 212-870-3018, or write to Grapevine: Box 1980, Grand Central Station, New York, NY 10163-1980. We discussed ideas for future workshops; making Grapevine posters and also putting together a fun Grapevine workshop -- one member discussed putting together a skit - Fanny V. from Dist 17 is working on that - thanks Fanny! Subscriptions are down but N.F. is up 28 subscriptions. Keep up the good work!! We need to continue to support the Grapevine. We cannot afford to loose this precious commodity!

Intergroup - Kirk H. - 12 attended. Theme of Workshop: "What we could do to make our Intergroup better." Agenda for future Intergroup meetings will be ready at April meeting. Kirk began meeting with question: "What we are needing for our Intergroup in our various areas - what type of workshops would be beneficial?" Sharing by different areas on their experience, strength and hope of the working of their Intergroups and how they got started. Some sharing on paid vs. non-paid employees in the Intergroup office. Discussion on "How do we get our groups to contribute to Intergroup?" Can take this back to our groups and discuss various ways to increase contributions to support Intergroup (through newsletters, dances). Importance of Intergroup reps was discussed, this keeps group aware of importance of Intergroup contributions for its survival. Discussed importance of bringing District, Area and Intergroup working together - having an Intergroup rep attend District meetings and vice versa. This will keep lines of communication open and add unity to the committees.

Literature - Pat P., 13 in attendance, representing 7 districts. Different GSO approved literature was on display and some of it was passed around. The need for literature to be provided to Corrections chairs in the different districts was discussed. We discussed drafting a pamphlet on how to chair a meeting. It was a lively discussion with everyone taking part. During the next quarter we will put together ideas for a pamphlet/service piece. Also the Big Book will probably be out by the end of my term as Literature Chairman or sooner.

Public Information - Charlie T. - 30+ in attendance. Theme of workshop: PI and Guidelines. Opened the meeting with the Serenity Prayer. I (Charlie) introduced myself and expressed "committee" involvement. Introduced new P.I. Chairpeople (from districts) and passed out copies of N.Y. GSO guidelines on Public Information. Discussed guidelines and various points made by these guidelines. Reminders of what A.A. is and when we speak we speak as members not A.A. as a whole. Talk of cooperation with C.P.C. We then reviewed video tapes N.F. has and informed districts of availability of these tapes for loan to districts. Discussed P.S.A. and what channels to go thru to get them to air. Discussed literature available and that all this information helps to inform people inside A.A. as well as public. Went briefly over website as means of P.I. and to those also loners or confined to home, etc. Informed Chairpersons of P.I. workbook available. We had 2 new P.I. Chairpersons starting new committees, 1 who's refurbishing a committee and afterward 4 videos were checked out for loan.

Treatment Facilities - Fred W. - The meeting was well attended by more than 40 members. About 75% of those attending were new G.S.R.'s. Primary discussion centered on A.A. pamphlets directly related to carrying the message of A.A. into treatment centers. All attendees were encouraged to attend the April quarterly when we will discuss General Service Conference motions pertaining to treatment. The meeting closed in the usual manner.

Administrative Committees

Finance Committee - Tom H. - 20 in attendance. Opened with Serenity Prayer; roll taken; introduced Chairperson; introduced Treasurer; introduced Area Chair; Area Chair suggested changes to clean-up structure and guidelines areas not clear, and an ad hoc committee on computers and software be formed for advise to the Finance Committee; the Committee took the following actions: 1) moved, seconded and passed to propose changes in Structure and Guidelines as follows: a) Add the statement "Under the control and direction of the Finance Committee" at the start of item 18 on page 12, b) change item 5 on page 5 under finance to read "maintain a current inventory of Assembly property as described on page 12 item 18", c) add the information listed in the finance paragraph page 5 item 5 to the list of property on page 12 item 18.

The Chair will form a disinterested, impartial ad hoc committee of up to 5 (five) people to advise the Finance Committee on computer and software matters by the April assembly. The Chair will send to all Finance Committee members current and background information on the Central Office proposal for their study so that a dialogue can be initiated at the April assembly. Closed with the Lords prayer.

Growth - Tony S. - 24 attending (12 committee members). Theme "Growth in General". First time chairing - forgot to open with Ser. Prayer - apologies! Explained what Growth Comm. did and discussed motion coming to floor this AM regarding Chairperson. Many questions; Tom G. and I answered as best we could. Motion was brought up regarding changing district boundaries between #16 & 14. Motion defeated as DCM of #14 had not been a party to discussion. Much discussion ensued about NFAA District boundaries. Deferred until next assembly (due to lack of time). Additional discussion on boundaries in general & #14/16 in particular. Closed with Lord's Prayer. Comm. members =DCM's from Districts 3,6,9,17A,18B,20,22,24,25,16,29,32. New Secretary is Micky R. from St. Augustine.

Site - Michael S. - 7 committee members present, 12 visitors, Alt. Ernie R. The meeting was opened with a moment of silence followed by the Serenity prayer.

1 -Hotel bid packages were passed out and discussion followed concerning new hotel contracts. The 2001-2002 bids need to be negotiated and in place by January, 2000.

2 - The host responsibility folders were given to committee members for review/discussion.

3- Two motions from committee are:

a) Change committee name to Site and Agenda Committee.

b) April '99 assembly only change business assembly to Saturday night, speaker on Sunday due to the Easter holiday.

Thanked Districts 6, 8, and 32 for hosting this Assembly.
Our Host Districts for future are:
April 2, 3 & 4, 1999 - Districts 12, 15, 23 & 29.
July 23, 24 & 25, 1999 - Districts 7 &17.
October 1, 2, & 3, 1999 - need hosts.
January 7, 8 & 9, 2000 - Districts 6, 8 & 32.

Old Business

Motion from Site: To change the name of the Site Committee back to Site and Agenda. Change Structure and Guidelines page 5 in Section entitled Administrative Committees, paragraph below Growth, page 6 committee listings, page 9 Alternate Chair qualifications.
No discussion, PASSED, no minority opinion.

Motion from Floor: To have the Alternate Delegate chair the Growth Committee.
No discussion, PASSED, minority opinion was given.

Motion from Chair: To delete from Structure and Guidelines page 9 section entitled Chairperson, delete last line "The Chairperson also attends the Southeastern Conference" as only the Delegate attends this.
No discussion, PASSED, no minority opinion.

New Business

Chet P. asked NFAA for support of the 44th State Convention in Orlando, which will be held Aug 9-13, 2000
No discussion, PASSED, no minority.

Motion from Site Committee:
Because the April meeting falls on Easter, the Business meeting to be held at 6:30pm on Saturday night, April 3; speaker meeting to be held on Sunday morning, April 4.
No discussion, PASSED, no minority opinion given.

Motion from Floor:
Kevin B. asked Assembly for endorsement of book he is writing on North Florida archives. He was asked to attend Interim Officer meeting to discuss further and referral to appropriate Committees. Chair asked the GSR's to return to their groups and ask what they think about a history of the North Florida Area being compiled.

Also asked that the North Florida area guidelines be changed to 1) adopt AA Guidelines for Archives and 2) include designate non-rotating archivist and separate Archives Committee. He was asked to address this at the Interim Officer meeting so motion could be referred to appropriate committees.

Motion to adjourn PASSED and assembly closed with the Lord's Prayer.

Officers Interim Meeting

Held on February 4, 1999 roll call was taken.

Officers Panel 49

Area Chair	X
Alternate Chair/Site	X
Delegate	X
Alt. Delegate	X
Registrar	X
Treasurer	X
Secretary	X
Parliamentarian	X

Standing Committees

Archives	X
Accessibilitites	X
CProf Comm.	X
Corrections	X
Grapevine	X
Intergroup	X
Literature	X
Public Information	X
Treatment	X

Administrative

Growth	X
Finance	X
Site	See Alt Chair

X-Present, O-Absent

Chairperson Cecilia R. opened the meeting with the Serenity Prayer.

Registrar Jeff H. took Roll (above)

Delegate Kathy P. - Delegate Get-Together meets next week in Atlanta. 1999 anonymity letter has gone out from GSO. Letter from New York stating that Archives Conference Committee is not a temporary committee and will meet at the 1999 GSO meeting. The AA web site has information on the 2000 International Convention. South Florida Delegate will be invited to attend an Assembly in 2000. The Agenda for GSO April conference will be sent to committee chairs for review at the April Assembly. Final agenda is attached.

Alternate Delegate Tom G. will attend the Delegate Get-Together in Atlanta. He will submit a motion to Finance/Site to furnish rooms for GSR's so they can attend assembly

Alternate Chair Michael S. - April Assembly planning completed.

Treasurer Ginny S. - Last quarter report is attached.

Registrar Jeff H. - Any changes in groups or GSRs need to be put on forms.

Secretary Corliss G. - Any changes in minutes should be received no later than 2/18/99 in order to be included.

Accessibilities - Joe K. has corresponded with New York regarding a program SOS (Sobriety over 60).

Archives - Chip R. announced Longtimers meeting which will take place in March.

CPC - Don L. has sent letters to all districts to find out how many districts have CPC representatives.

Corrections - Al B. announced all day GSR mini-conference at Tomoka Correctional Institute which is open to all past and present GSR's. All interested contact Al B. at (904) 766-0451 with name, Social Security #, birthdate, address & phone number. He is mailing letters to each district asking the name of their Corrections Chairperson.

Grapevine - Jackie C.is mailing to DCM's a letter regarding free subscriptions to the Grapevine; 20 for the area, to see if any Districts would be interested in two subscriptions for their District. An inventory of what is sold in the Grapevine room was given to the Chair and Treasurer.

Intergroup - Kirk H. is writing each Intergroup to find out how many have reps that attend the Assembly and is encouraging participation at the area level.

Literature - Pat P. wrote a letter to New York to ask about closed captions on all video tapes.

PI - Charlie T. handed out an inventory of materials held by his committee. He will visit District 13 which has a new PI Committee and is doing a joint venture with South Florida due to their proximity and media coverage.

Treatment - Fred W. has a volunteer for alternate, Billy from District 21.

Finance - Tom H. stated that the Finance Committee was responsible for all inventories and asked all Committees to get that information to him. The packet on the central office will be sent out to all members of the Finance Committee so they will be informed at the next Assembly. He announced the members of the Ad Hoc Computer Committee, Mark R., chair, and Jim B., Joe, C. and Eileen C. are the members. He introduced Mark R. to report on the Ad Hoc Committee.

Mark has sent questionnaires to all past officers and current officers who are using NFAA computer equipment. He presently has the computer inventory. There will be a meeting on March 6 of his committee and the results of this committee meeting will be submitted to the Finance Committee.

Growth - Tony S. reported there is nothing in writing about the request for the change in boundaries of Districts 16 and 14. Regarding Kevin B.'s letter dated 10/16/98 to the NFA Officers, page 2 has four separate motions. They are being referred to the Growth Committee for consideration.

Old Business:
Three motions for the April Assembly. Kevin B's motions referred to Growth Committee.

New Business:
Motion from Grapevine referred to Site Committee. The Chairpersons of Grapevine and Literature were encouraged to attend the Site Committee meeting.

Committee Chairpersons were encouraged to have their display boards at the next Assembly.

Archives Chair was asked to have a preliminary inventory of Archives to give to the Chair.

Finance committee needs a list of what computers are owned by NFAA and where they are located at the present time.

Proposal to Finance Committee from Registrar for laptop computer to use at Assembly meetings.

Motion referred to Growth regarding transfer of data over the internet.

Secretary will prepare, copy minutes and stuff envelopes; Registrar will obtain Post Office box, mailing permit and will mail minutes.

Chairperson Cecilia R. thanked all Officers/Chairs for attending and meeting was closed with the Lord's Prayer.

Delegates Corner

We are on our way to our 2nd Area Assembly of 1999 and we will be working on the conference committee material at this assembly. Your participation is needed so I have a good sense of the assembly for my trip to New York. I have received a deluge of advanced information and I am sifting through it, "one piece at a time". I will be going to the Delegate's Get together on February 12 and then to the conference on April 19th. One of my duties is to give a Conference Report to all the Districts. One of the DCM's duties is to set up a time for the Delegate to come to their district. I have two scheduled reports so far and will await word from the rest of the districts. I have received copies of some of your district meetings and I can feel your enthusiasm as we work to carry the message to the alcoholic who still suffers. Please take a moment to remember our past Archivist Frank Mauser who died on January 19th. He will be long remembered for his contributions at Archives at our General Service Office.

Kathy

Assembly Attendance

Officers

Area Chair	Cecilia R	X
Alternate Chair/site	Michael S	X
Delegate	Kathy P	X
Alt. Delegate	Tom G	O
Registrar	Jeff H	X
Treasurer	Ginny S	X
Secretary	Corliss G	X
Parliamentarian	Chip Y	X

Standing Committees

Accessibilities	Joe K	X
Archives	Chip R	X
CPC	Don L	X
Corrections	Al B	X
Grapevine	Jackie C	X
Intergroup	Kirk H	X
Literature	Pat P	X
Public Information	Charlie T	X
Treatment	Fred W	X

Administrative

Growth	Tony S	X
Finance	Tom H	X
Site	See Alt. Chr.	

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Sunday, January 10, 1999

District	DCM	ALT. DCM	GSR's
1	X	O	6
3	X	O	5
4	O	O	2
5	X	O	5
6	X	O	3
7	X	O	5
8	X	O	1
9	X	X	8
10	O	X	2
11	X	X	3
12A	X	O	3
12B	X	O	3
13	X	O	4
14	X	O	12
15	X	O	5
16	X	O	2
17A	X	O	5
17B	X	O	0
18A	X	O	6
18B	X	X	5
19A	X	O	3
19B	O	O	0
20	X	X	4
21	X	O	1
22	X	O	0
23	X	O	4
24	X	O	3
25	X	O	2
26	X	O	1
27	X	O	1
28	X	O	6
29	X	O	0
30	X	X	2
31	X	O	1
32	X	X	7
Total	32	7	120
			177

North Florida Area Conference
Quarterly Cash Summary
10/01/98 - 12/31/98

	Operating Fund	Reserve Fund	Total
Beginning Balance	7,024.22	29,000.55	36,024.77
Transfer In	0.00	0.00	0.00
Income			
Contributions*	7,547.59		7,547.59
Assembly	844.26		844.26
Literature Sales	333.85		333.85
Interest		483.33	483.33
Miscellaneous	0.51		0.51
Total Incme	8,726.21	483.33	9,209.54
Expenses			
Delegate	579.88		579.88
Alt Delegate	0.00		0.00
Chairperson	168.46		168.46
Alt Chairperson	68.25		68.25
Secretary	1,128.58		1,128.58
Registrar	46.59		46.59
Treasurer	154.24		154.24
Accessibilities	536.50		536.50
Archives	559.40		559.40
Corrections	260.05		260.05
Coop w/Prof Comm	8.40		8.40
Grapevine	0.00		0.00
Intergroup	32.00		32.00
Literature	0.00		0.00
Public Info	65.72		65.72
Treatment	0.00		0.00
Finance	0.00		0.00
Growth	0.00		0.00
Hotel & Mileage	1,457.33		1,457.33
Conference	(9.64)		(9.64)
Lit Purchases	402.00		402.00
Assembly	963.66		963.66
Total Expenses	6,421.42	0.00	6,421.42
Net Income/(Expense)	2,304.79	483.33	2,788.12
Other Income/Disbursements			
Sales Tax Collected	19.52		19.52
Sales Tax Paid	(21.07)		(21.07)
Capital Expenditures	0.00		0.00
Total Other Income/Disbursements	(1.55)	0.00	(1.55)
Transfer Out	0.00	0.00	0.00
Ending Balance	9,327.46	29,483.88	38,811.34

*For a receipt, please include a self-addressed, stamped envelope with your donation. Thank you.

Mail to: NFAC c/o Ginny Steele
PO Box 10104
Brooksville, FL 34603

North Florida Area Conference
Income & Expenses
Quarterly & Year-To-Date Report

	Oct - Dec '98		Jan - Dec '98	
Ordinary Income/Expense				
Income				
4100 · Contributions		7,547.59		22,356.57
4200 · Assembly Income				
4210 · Seventh Tradition	759.98		3,110.78	
4220 · Coffee Collection	66.28		272.95	
4230 · Structures & Guidelines	18.00		85.00	
Total 4200 · Assembly Income		844.26		3,468.73
4500 · Literature Sales		333.85		2,316.79
4700 · Interest Income		358.01		1,418.38
4900 · Miscellaneous Income		0.51		3.48
Total Income		9,084.22		29,563.95
Expense				
6100 · Delegate				
6171 · General Service Conference			1,800.00	
6174 · SERF Delegate Elect	189.89		189.89	
6190 · General Expenses	389.99		1,973.11	
Total 6100 · Delegate		579.88		3,963.00
6200 · Alternate Delegate				
6210 · Duplication			3.00	
6250 · Travel			22.40	
6272 · Delegates Get-Together			397.70	
Total 6200 · Alternate Delegate				423.10
6300 · Chairman				
6340 · Telephone			3.40	
6373 · Florida State Convention			300.00	
6374 · SERF Chairman Elect	168.46		168.46	
Total 6300 · Chairman		168.46		471.86
6400 · Alternate Chairman				
6410 · Duplication	68.25		68.25	
6430 · Supplies			48.86	
Total 6400 · Alternate Chairman		68.25		117.11
6500 · Secretary				
6510 · Duplication	959.29		3,992.49	
6520 · Postage	149.90		579.55	
6530 · Supplies	19.39		351.58	
Total 6500 · Secretary		1,128.58		4,923.62
6600 · Registrar				
6610 · Duplication			10.72	
6620 · Postage	1.34		56.02	
6630 · Supplies	45.25		50.44	
6640 · Telephone			52.46	
Total 6600 · Registrar		46.59		169.64
6700 · Treasurer				
6710 · Duplication	97.25		383.75	
6720 · Postage	20.00		23.20	
6730 · Supplies	21.99		68.98	
6782 · Bank Charges	20.00		20.00	
Total 6700 · Treasurer		159.24		495.93
7100 · Accessibilities Cmte.				
7150 · Literature	536.50		496.50	
Total 7100 · Accessibilities Cmte.		536.50		496.50
7200 · Archives Cmte.				
7210 · Duplication			44.89	
7230 · Supplies			206.80	
7260 · Workshops	559.40		636.94	
Total 7200 · Archives Cmte.		559.40		888.63

North Florida Area Conference
Income & Expenses
Quarterly & Year-To-Date Report

	Oct - Dec '98		Jan - Dec '98	
7300 · Coop w/ Prof Community Cmte.				
7340 · Telephone			13.00	
7360 · Workshops	8.40		8.40	
7370 · Convention Travel			76.30	
7381 · Exhibit Space & Convention Fees			200.00	
Total 7300 · Coop w/ Prof Community Cmte.		8.40		297.70
7400 · Corrections Cmte.				
7410 · Duplication	10.50		12.00	
7420 · Postage	25.60		70.40	
7430 · Supplies	66.91		66.91	
7440 · Telephone	99.20		239.57	
7450 · Literature			129.43	
7460 · Workshops	57.84		484.58	
Total 7400 · Corrections Cmte.		260.05		1,002.89
7500 · Grapevine Cmte.				
7530 · Supplies			24.85	
Total 7500 · Grapevine Cmte.				24.85
7600 · Intergroup Cmte.				
7620 · Postage	32.00		32.00	
Total 7600 · Intergroup Cmte.		32.00		32.00
7800 · Public Information Cmte.				
7810 · Duplication			52.96	
7820 · Postage			112.49	
7830 · Supplies			14.68	
7840 · Telephone	1.04		25.58	
7850 · Literature			145.60	
7860 · Workshops	64.68		123.18	
Total 7800 · Public Information Cmte.		65.72		474.49
7900 · Treatment Facilities Cmte.				
7940 · Telephone			11.32	
7960 · Workshops			321.35	
Total 7900 · Treatment Facilities Cmte.				332.67
9100 · Hotel and Mileage Expenses				
9110 · Hotel for 7 Officers	343.00		1,393.91	
9120 · Hotel for 11 Committee Chairs	738.88		2,380.83	
9130 · Less Complementary Rooms	-392.00		-1,877.68	
9140 · Mileage for Officers and Chairs	396.82		1,503.92	
9100 · Hotel and Mileage Expenses - Other	393.87		393.87	
Total 9100 · Hotel and Mileage Expenses		1,480.57		3,794.85
9200 · Conference Operations				
9210 · Annual Corporate Fees			61.25	
9220 · Officers Interim Meeting Rent	20.00		80.00	
9230 · Structures & Guidelines	40.35		122.75	
9260 · Equipment Repair & Maintenance			383.94	
Total 9200 · Conference Operations		60.35		647.94
9300 · AAWS & GV Literature Purchases		402.00		2,207.24
9400 · Assembly Costs				
9410 · Coffee Service	820.93		3,509.82	
9420 · Hosting Expense	142.73		268.91	
Total 9400 · Assembly Costs		963.66		3,778.73
Total Expense		6,519.65		24,542.75
Net Ordinary Income		2,564.57		5,021.20
Net Income		2,564.57		5,021.20

North Florida Area Conference
Budget Report

	Jan - Dec '98	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 · Contributions	22,356.57	26,285.00	-3,928.43	85.1%
4200 · Assembly Income				
4210 · Seventh Tradition	3,110.78	4,000.00	-889.22	77.8%
4220 · Coffee Collection	272.95	400.00	-127.05	68.2%
4230 · Structures & Guidelines	85.00	150.00	-65.00	56.7%
Total 4200 · Assembly Income	3,468.73	4,550.00	-1,081.27	76.2%
4500 · Literature Sales	2,316.79	4,000.00	-1,683.21	57.9%
4700 · Interest Income	1,418.38	1,300.00	118.38	109.1%
4900 · Miscellaneous Income	3.48	0.00	3.48	100.0%
Total Income	29,563.95	36,135.00	-6,571.05	81.8%
Expense				
6100 · Delegate				
6171 · General Service Conference	1,800.00	1,800.00	0.00	100.0%
6172 · Delegate Get-Together	0.00	500.00	-500.00	0.0%
6174 · SERF Delegate Elect	189.89	200.00	-10.11	94.9%
6190 · General Expenses	1,973.11	2,800.00	-826.89	70.5%
Total 6100 · Delegate	3,963.00	5,300.00	-1,337.00	74.8%
6200 · Alternate Delegate				
6210 · Duplication	3.00	15.00	-12.00	20.0%
6220 · Postage	0.00	15.00	-15.00	0.0%
6230 · Supplies	0.00	15.00	-15.00	0.0%
6240 · Telephone	0.00	15.00	-15.00	0.0%
6250 · Travel	22.40	40.00	-17.60	56.0%
6272 · Delegates Get-Together	397.70	500.00	-102.30	79.5%
Total 6200 · Alternate Delegate	423.10	600.00	-176.90	70.5%
6300 · Chairman				
6310 · Duplication	0.00	75.00	-75.00	0.0%
6320 · Postage	0.00	30.00	-30.00	0.0%
6330 · Supplies	0.00	75.00	-75.00	0.0%
6340 · Telephone	3.40	120.00	-116.60	2.8%
6373 · Florida State Convention	300.00	300.00	0.00	100.0%
6374 · SERF Chairman Elect	168.46	200.00	-31.54	84.2%
Total 6300 · Chairman	471.86	800.00	-328.14	59.0%
6400 · Alternate Chairman				
6410 · Duplication	68.25	50.00	18.25	136.5%
6420 · Postage	0.00	50.00	-50.00	0.0%
6430 · Supplies	48.86	50.00	-1.14	97.7%
6440 · Telephone	0.00	50.00	-50.00	0.0%
Total 6400 · Alternate Chairman	117.11	200.00	-82.89	58.6%
6500 · Secretary				
6510 · Duplication	3,992.49	3,440.00	552.49	116.1%
6520 · Postage	579.55	490.00	89.55	118.3%
6530 · Supplies	351.58	100.00	251.58	351.6%
6540 · Telephone	0.00	25.00	-25.00	0.0%
6550 · Travel	0.00	45.00	-45.00	0.0%
Total 6500 · Secretary	4,923.62	4,100.00	823.62	120.1%
6600 · Registrar				
6610 · Duplication	10.72	100.00	-89.28	10.7%
6620 · Postage	56.02	100.00	-43.98	56.0%
6630 · Supplies	50.44	100.00	-49.56	50.4%
6640 · Telephone	52.46	100.00	-47.54	52.5%
Total 6600 · Registrar	169.64	400.00	-230.36	42.4%
6700 · Treasurer				
6710 · Duplication	383.75	400.00	-16.25	95.9%
6720 · Postage	23.20	25.00	-1.80	92.8%
6730 · Supplies	68.98	100.00	-31.02	69.0%
6740 · Telephone	0.00	50.00	-50.00	0.0%
6781 · Bond Insurance	0.00	0.00	0.00	0.0%
6782 · Bank Charges	20.00	25.00	-5.00	80.0%
Total 6700 · Treasurer	495.93	600.00	-104.07	82.7%
7100 · Accessibilities Cmte.				
7110 · Duplication	0.00	120.00	-120.00	0.0%
7120 · Postage	0.00	40.00	-40.00	0.0%
7130 · Supplies	0.00	60.00	-60.00	0.0%
7140 · Telephone	0.00	125.00	-125.00	0.0%
7150 · Literature	496.50	550.00	-53.50	90.3%
7160 · Workshops	0.00	205.00	-205.00	0.0%

North Florida Area Conference
Budget Report

	Jan - Dec '98	Budget	$ Over Budget	% of Budget
Total 7100 · Accessibilities Cmte.	496.50	1,100.00	-603.50	45.1%
7200 · Archives Cmte.				
7210 · Duplication	44.89	150.00	-105.11	29.9%
7220 · Postage	0.00	100.00	-100.00	0.0%
7230 · Supplies	206.80	100.00	106.80	206.8%
7240 · Telephone	0.00	100.00	-100.00	0.0%
7250 · Literature	0.00	100.00	-100.00	0.0%
7260 · Workshops	636.94	575.00	61.94	110.8%
7281 · Archives Research	0.00	350.00	-350.00	0.0%
7282 · Document Preservation	0.00	150.00	-150.00	0.0%
Total 7200 · Archives Cmte.	888.63	1,625.00	-736.37	54.7%
7300 · Coop w/ Prof Community Cmte.				
7310 · Duplication	0.00	50.00	-50.00	0.0%
7320 · Postage	0.00	50.00	-50.00	0.0%
7330 · Supplies	0.00	50.00	-50.00	0.0%
7340 · Telephone	13.00	100.00	-87.00	13.0%
7350 · Literature	0.00	300.00	-300.00	0.0%
7360 · Workshops	8.40	100.00	-91.60	8.4%
7370 · Convention Travel	76.30	250.00	-173.70	30.5%
7381 · Exhibit Space & Convention Fees	200.00	1,300.00	-1,100.00	15.4%
Total 7300 · Coop w/ Prof Community Cmte.	297.70	2,200.00	-1,902.30	13.5%
7400 · Corrections Cmte.				
7410 · Duplication	12.00	100.00	-88.00	12.0%
7420 · Postage	70.40	250.00	-179.60	28.2%
7430 · Supplies	66.91	150.00	-83.09	44.6%
7440 · Telephone	239.57	400.00	-160.43	59.9%
7450 · Literature	129.43	200.00	-70.57	64.7%
7460 · Workshops	484.58	400.00	84.58	121.1%
Total 7400 · Corrections Cmte.	1,002.89	1,500.00	-497.11	66.9%
7500 · Grapevine Cmte.				
7510 · Duplication	0.00	150.00	-150.00	0.0%
7520 · Postage	0.00	50.00	-50.00	0.0%
7530 · Supplies	24.85	75.00	-50.15	33.1%
7540 · Telephone	0.00	100.00	-100.00	0.0%
Total 7500 · Grapevine Cmte.	24.85	375.00	-350.15	6.6%
7600 · Intergroup Cmte.				
7610 · Duplication	0.00	30.00	-30.00	0.0%
7620 · Postage	32.00	120.00	-88.00	26.7%
7640 · Telephone	0.00	38.00	-38.00	0.0%
7671 · Intergroup Seminar	0.00	872.00	-872.00	0.0%
Total 7600 · Intergroup Cmte.	32.00	1,060.00	-1,028.00	3.0%
7700 · Literature Cmte.				
7710 · Duplication	0.00	25.00	-25.00	0.0%
7720 · Postage	0.00	25.00	-25.00	0.0%
7740 · Telephone	0.00	25.00	-25.00	0.0%
7750 · Literature	0.00	75.00	-75.00	0.0%
7760 · Workshops	0.00	25.00	-25.00	0.0%
Total 7700 · Literature Cmte.	0.00	175.00	-175.00	0.0%
7800 · Public Information Cmte.				
7810 · Duplication	52.96	100.00	-47.04	53.0%
7820 · Postage	112.49	100.00	12.49	112.5%
7830 · Supplies	14.68	10.00	4.68	146.8%
7840 · Telephone	25.58	140.00	-114.42	18.3%
7850 · Literature	145.60	300.00	-154.40	48.5%
7860 · Workshops	123.18	300.00	-176.82	41.1%
7880 · Video	0.00	150.00	-150.00	0.0%
Total 7800 · Public Information Cmte.	474.49	1,100.00	-625.51	43.1%
7900 · Treatment Facilities Cmte.				
7910 · Duplication	0.00	75.00	-75.00	0.0%
7920 · Postage	0.00	100.00	-100.00	0.0%
7930 · Supplies	0.00	25.00	-25.00	0.0%
7940 · Telephone	11.32	100.00	-88.68	11.3%
7960 · Workshops	321.35	700.00	-378.65	45.9%
Total 7900 · Treatment Facilities Cmte.	332.67	1,000.00	-667.33	33.3%
8100 · Finance Cmte				
8110 · Duplication	0.00	25.00	-25.00	0.0%
8120 · Postage	0.00	25.00	-25.00	0.0%
8130 · Supplies	0.00	25.00	-25.00	0.0%
8140 · Telephone	0.00	25.00	-25.00	0.0%

North Florida Area Conference
Budget Report

	Jan - Dec '98	Budget	$ Over Budget	% of Budget
Total 8100 · Finance Cmte	0.00	100.00	-100.00	0.0%
8200 · Growth Cmte				
8210 · Duplication	0.00	25.00	-25.00	0.0%
8220 · Postage	0.00	25.00	-25.00	0.0%
8230 · Supplies	0.00	25.00	-25.00	0.0%
8240 · Telephone	0.00	25.00	-25.00	0.0%
Total 8200 · Growth Cmte	0.00	100.00	-100.00	0.0%
8300 · Site Cmte				
8310 · Duplication	0.00	25.00	-25.00	0.0%
8320 · Postage	0.00	25.00	-25.00	0.0%
8330 · Supplies	0.00	25.00	-25.00	0.0%
8340 · Telephone	0.00	25.00	-25.00	0.0%
Total 8300 · Site Cmte	0.00	100.00	-100.00	0.0%
9100 · Hotel and Mileage Expenses				
9110 · Hotel for 7 Officers	1,393.91	1,372.00	21.91	101.6%
9120 · Hotel for 11 Committee Chairs	2,380.83	2,156.00	224.83	110.4%
9130 · Less Complementary Rooms	-1,877.68	-1,960.00	82.32	95.8%
9140 · Mileage for Officers and Chairs	1,503.92	3,080.00	-1,576.08	48.8%
9150 · Past Delegate Hotel & Mileage	0.00	452.00	-452.00	0.0%
9100 · Hotel and Mileage Expenses - Other	393.87			
Total 9100 · Hotel and Mileage Expenses	3,794.85	5,100.00	-1,305.15	74.4%
9200 · Conference Operations				
9210 · Annual Corporate Fees	61.25	70.00	-8.75	87.5%
9220 · Officers Interim Meeting Rent	80.00	80.00	0.00	100.0%
9230 · Structures & Guidelines	122.75	150.00	-27.25	81.8%
9240 · Supplies & Fireboxes	0.00	200.00	-200.00	0.0%
9260 · Equipment Repair & Maintenance	383.94	200.00	183.94	192.0%
Total 9200 · Conference Operations	647.94	700.00	-52.06	92.6%
9300 · AAWS & GV Literature Purchases	2,207.24	3,000.00	-792.76	73.6%
9400 · Assembly Costs				
9410 · Coffee Service	3,509.82	4,000.00	-490.18	87.7%
9420 · Hosting Expense	268.91	300.00	-31.09	89.6%
9430 · ASL Interpreter	0.00	300.00	-300.00	0.0%
9440 · S Florida Delegate Visit	0.00	300.00	-300.00	0.0%
9450 · SE Region Trustee Visit	0.00	0.00	0.00	0.0%
Total 9400 · Assembly Costs	3,778.73	4,900.00	-1,121.27	77.1%
Total Expense	24,542.75	36,135.00	-11,592.25	67.9%
Net Ordinary Income	5,021.20	0.00	5,021.20	100.0%
Net Income	**5,021.20**	**0.00**	**5,021.20**	**100.0%**

North Florida Area Conference
Quarterly Contribution Report
Oct - Dec '98

District 01	
Beach Boulevard	47.50
Central Group	300.00
Monday Night Roving Stag	104.00
One Step At A Time	30.00
Sunshine Group	3.50
Wesconnect Group	30.55
Total District 01	515.55
District 03	
Orange Park Came To Believe	9.80
Total District 03	9.80
District 04	
Fernandina Beach Group	355.03
Trout River Group	30.00
Total District 04	385.03
District 05	
Came to Believe	69.83
Northside Group	19.46
Pass It On Group	100.00
Total District 05	189.29
District 07	
Keep It Simple	10.00
Leesburg Wednesday Night Group	24.30
Stepping Stones	260.00
Twelve Steps To A New Life	15.00
Total District 07	309.30
District 08	
District 8 GSR Committee	108.44
Basic Text	60.80
Big Book Study Group	11.98
Divine Solution	50.00
Easy Does It Group	5.00
Ninth Tradition Group	23.80
Road to Recovery	25.00
Step Sisters	15.50
Total District 08	300.52
District 09	
Black Chip Sat AM Group	-3.00
Bluebottom Group	35.00
Dr Phillips Group	360.00
Friends of Bill W	50.00
Sand Lake Men's	100.00
Table Talk Group	43.00
Total District 09	585.00
District 10	
Apopka Big Book Group	10.50
College Park Group	0.00
Marvin R. Group	30.00
New Hope Group	5.63
Tanglewood Group	5.00
Winter Park Men's Group	25.00
YANAA Group	18.00
Total District 10	94.13
District 11	
Altamonte Springs Group	40.00
Downtown Unity Group	18.54
Free To Be Group	5.10
From The Heart	40.00
Made a Beginning	9.23
UCF Breaking The Chain	11.00
Total District 11	123.87
District 12	
Early Birds	34.49
Highland Group	11.25
Home Base Group	35.95
Serenity Group	121.18
Total District 12	202.87
District 13	
Feeling Better Group	11.50
Promises Group	20.00
Total District 13	31.50
District 14	
Design For Living	50.00
Eye Opener Group	32.70
Happy Hour Group	30.00
Micanopy Group	64.60
Out To Lunch Bunch	15.00
Primary Purpose Group	30.00
Student Group	21.32
Tuesday Night Step Study	11.45
Total District 14	255.07
District 15	
Cape Canaveral Group	20.00
Eleventh Step Group	140.00
How It Works Group	25.00
Total District 15	185.00
District 16	

North Florida Area Conference
Quarterly Contribution Report
Oct - Dec '98

Ft. White Group	25.00
O'Brien Group	20.00
Total District 16	45.00
District 17	
Daytimer Seniors Group	11.00
Experience, Strength, Hope	35.00
Happy Hour Group	14.50
Happy, Joyous, Free	6.22
Head Start Group	28.11
Just Do It Group	25.00
Living Sober Group	16.50
Lunch Bunch Group	15.78
McIntosh Group	125.00
Ocala Group	78.86
Ocala Mens Group	60.00
We Give Thanks	15.00
Total District 17	430.97
District 18	
Back To Basics Group	23.60
Just Do It Group	55.00
Lake Mary Step Group	22.00
Longwood Group	10.00
Lunch Bunch Group	80.70
Oviedo AA	0.00
South Sanford Group	100.00
West Lake Group	11.00
Winter Park Group	70.00
Total District 18	372.30
District 19	
Debary/Deltona Fri Night Group	5.00
DeLeon Springs Fountain of Youth	52.00
Deltona Big Book	40.00
Deltona Sober Women Today	4.00
Just Do It Big Book Study Group	30.00
Noon Group	60.00
Open Door Group	48.37
Total District 19	239.37
District 20	
Beachside New Smyrna Beach Gr	35.14
Friday Night Men's	32.11
Lifesavers Group	40.00
Total District 20	107.25
District 21	
Big Book Holly Hill	22.05
Early Ducks	65.00
Friday Noon Men's Group	15.27
How It Works	120.00
Lest We Forget	86.50
Sand & Sea E Z Duzit	166.44
Sunrise Group	25.00
Total District 21	500.26
District 22	
Came to Believe Group	20.00
Happy Wanderers	5.00
Living Sober Group	3.69
New Beginnings Group	30.00
Steps to Serenity	6.00
TGIF Group	15.00
Woman To Woman Group	4.00
Total District 22	83.69
District 23	
Conscious Contact Group	24.50
Melbourne Beach Group	75.00
Patrick Group	20.00
Sandpiper Group	100.00
Sisters In Sobriety Group	22.50
Turning Point Group	42.14
Total District 23	284.14
District 24	
Azalea City Group	30.00
New Beginning	7.00
Triangle Group	50.00
Total District 24	87.00
District 25	
Beaches Unity Group	1,240.00
Intensive Care Group	12.40
Lunch Bunch Group	8.28
Palm Big Book Study Group	5.00
Ponte Vedra Men's	15.00
Sawgrass Dutch	6.25
Solutions Group	133.00
Third Street Third Tradition	50.00
Women Enjoying Sobriety	26.00
Total District 25	1,495.93
District 26	
Acceptance Group	10.00
Total District 26	10.00
District 27	
Bronson Group	11.00

North Florida Area Conference
Quarterly Contribution Report
Oct - Dec '98

Total District 27	11.00
District 28	
New Horizons Group	60.00
A Way of Life	20.00
ABC of Beverly Hills Group	0.00
Citrus Springs Open Step Study	45.00
Lunch Bunch Group	35.00
Red Eye Group	57.75
Wednesday AA At Noon	66.00
Total District 28	283.75
District 29	
Barefoot Bay Group	50.00
By The Book	60.00
Friday Lunch Bunch	60.00
Total District 29	170.00
District 30	
Amethyst Group	15.00
Baymeadows Group	10.00
Mandarin Group	150.00
Total District 30	175.00
District 31	
Providence Group	15.00
Total District 31	15.00
District 32	
Ormond Beach Group	50.00
Total District 32	50.00
TOTAL	7,547.59

NFACAA
Assembly Agenda

Daytona Beach Resort & Conference Center
2700 N. Atlantic Ave., Daytona Beach, FL 32118
(800) 654-6216 (904) 672-3770 fax (904) 673-7262

Time	Meeting	Location	Chair
Friday - April 2, 1999			
5:00pm	Registration	Lobby	Host Committee
8:00pm-9:00pm	Discussion Meeting	Service	Host Committee
Saturday - April 3, 1999			
9:00am-10:00am	GSR Orientation	Service	Host Committee
	Officer Meeting	Experience	Cecilia R.
10:00am-11:00am	Finance Committee	Experience	Tom H.
	Growth Committee	Service	Tony S.
	Site & Agenda Committee	Unity	Michael S.
	Traditions Workshop	Recovery	Host committee
11:15am-12:15pm	Treatment Committee	Service	Fred W
	Accessibilities Committee	Unity	Joe K.
	Public Information Committee	Recovery	Charlie T.
	Grapevine Committee	Experience	Jackie C.
12:15pm-1:30pm	Lunch		
1:30pm-2:30pm	Ask the Officers Forum	Unity	Cecilia R.
	Corrections Committee	Experience	Al B.
	CPC Committee	Recovery	Don L.
2:45pm-3:45pm	Service Manual Workshop	Service	Jimmy G. - Past Delegate
	Literature Committee	Unity	Pat P.
	Intergroup Committee	Recovery	Kirk H.
	Archives Committee	Archives	Chip R.
4:00pm-5:00pm	GSR Workshop	Service	Michael S.
	Officer/DCM Meeting	Experience	Cecilia R.
5:00pm-6:30pm	Dinner		
6:30pm-9:30pm	Business Meeting*	All Rooms	Cecilia R.
Sunday April 4, 1999			
9:00am-10:00am	Speaker Meeting*	All Rooms	Host Committee

*If an ASL interpreter is needed, please request your DCM to contact Site and Agenda Committee Chair. Thank you.

NORTH FLORIDA AREA CONFERENCE
ALCOHOLICS ANONYMOUS
Second Quarterly Assembly, April 2-4, 1999

Tables are for GSR's and DCM's only, visitors please use chairs on sides of room.

NOTE CHANGE OF DAY AND TIME FOR BUSINESS MEETING

BUSINESS MEETING AGENDA SATURDAY APRIL 3, 1999, 6:30 PM

Open
Reading of short form concepts
Roll Call by Registrar
Secretary's report - motion to accept
Treasurer's report - motion to accept
Delegate's report
Alternate Delegate

Standing Committee Reports/Special Committees

Accessibilities
Archives
Cooperation with Professional Community
Corrections
Grapevine
Intergroup
Literature
Public Information
Treatment

Administrative committees

Finance
Growth
Site and Agenda

Old Business

Motion from Chair:
Motion to change Structures and Guidelines page 6 Section 5 Order of Business - In Reports of Standing Committees delete "and other workshops".

Motion from Chair:
Motion to change Structures and Guidelines page 6 Section 5 Order of Business. In listing of reports given delete "GSR Meeting". There are only Standing/Administrative workshop reports given for inclusion in the minutes.

Motion that passed at January 1999 Assembly:
Motion to change Structures and Guidelines page 9 Section entitled Alternate Delegate. Add to duties paragraph "the Alternate Delegate shall serve as the chairperson of the Growth Committee."

Motion from Finance:
Change Structures and Guidelines as follows:

a) Add the statement "Under the control and direction of the Finance Committee" at the start of item 18 on page 12,
b) Change item 5 on page 5 under finance to read "maintain a current inventory of Assembly property as described on page 12 item 18".
c) Add the information listed in the finance paragraph page 5 item 5 to the list of property on page 12 item 18.

New Business
GSO Conference Agenda referred to Committees by Delegate.

Anything proposed and passed through appropriate committees.

February, 1999

1999 General Service Conference Committees
Final Agenda Items

Below are the agenda items for the standing Conference Committees:

Agenda

1. Review suggestions for the Theme of the 2000 General Service Conference.
2. Discuss Presentation/Discussion topic ideas for the 2000 General Service Conference.
3. Discuss Workshop topic ideas for the 2000 General Service Conference.
4. Review the General Service Conference Evaluation Form.

Cooperation With The Professional Community

1 Consider a request to change the designation of the C.P.C. Kit and Workbook from Service Material to Conference-approved literature.

2. Discuss an Area's request to revise the text under the title "Singleness of Purpose and Problems Other Than Alcohol" added to six C.P.C. pamphlets by the 1997 General Service Conference to include wording found in Tradition Three, "The only requirement for A.A. member is a desire to stop drinking," because the text as presently written may be misleading.

3. Review drawing of a new panel to replace the "Our Beginnings" panel in the current C.P.C. exhibit.

4. Review contents of the C.P.C. Kit.

Correctional Facilities

1. Review draft of a one page informational letter to wardens and correctional professionals.
2. Consider additions/revisions to the pamphlet "It Sure Beats Sitting in a Cell."
3. Discuss ways to get more A.A.s interested in participating in the Corrections Correspondence Service.
4. Discuss the Fellowship's response to the new video "Carrying the Message Behind the Walls."
5. Review contents of the Correctional Facilities Workbook.

Finance

1. Discuss Self Support.
2. Consider increasing the limit an individual member may contribute to the General Service Office from $1,000 to $2,000, including bequests.

3. Discuss the General Service Board policy that: "Whenever a discount or subsidy is that which would be offered to any other organization of similar size requiring a purchased service or product of similar character and magnitude i.e., convention rates at hotels, it may be accepted. Whenever a discount or subsidy is partly or in total offered because we are Alcoholics Anonymous, it must be declined."

Grapevine

1. Consider suggestion to produce the Grapevine magazine on audio cassette tape.

2. Consider suggestions for new Grapevine related items for production in the year 2001 or later.

3. Consider a request that a committee of A.A. members be established to review and approve all articles prior to publication in the Grapevine.

Literature

1. Review the trustees' Literature Committee's Progress Report on the development of a draft Fourth Edition of the Big Book, *Alcoholics Anonymous*.

2. Consider the recommendation that the Publications Department of the General Service Office maintain specific editorial responsibilities regarding the Fourth Edition Big Book project.

3. Consider the recommendation that based on precedent in regard to previous editions of the book, *Alcoholics Anonymous*, the A.A. history book, and the *Daily Reflections*, any draft copy of the Fourth Edition of *Alcoholics Anonymous* be considered a work-in-progress, and as such, is confidential; the operating principle being that any story material brought forward to the Conference Literature Committee will be done on a "for-their-eyes-only" basis adhering to the principle of the "right of decision," and not brought forward for any other general distribution until publication.

4. Discuss request for an A.A. history book.

5. Consider developing a pamphlet directed to the Black/African-American alcoholic.

6. Consider a proposal to replace or update the pamphlet, "Time to Start Living."

Policy/Admissions

1. Review dates for 2002 General Service Conference

2. Consider proposal that all Secondary Conference Committees be composed of nine voting members without regard for regional representation.

3. Consider proposal that all Secondary Conference Committees meet jointly with the corresponding trustees committees and then meet separately to discuss agenda items and make recommendations reached by majority vote (if any) to the Conference as a whole.

4. Consider proposal to form a Conference Committee on Bridging the Gap.

Public Information

1. Review trustees' Public Information Committee's report on the A.A. Fact File.

2. Review final draft of the 1998 A.A. Membership Survey pamphlet.

3. Discuss anonymity at the public level of the Internet.

4. Consider request from a producer for permission to use footage from the film "Bill's Own Story" in a television biography program about Bill Wilson, which would include Dr. Bob Smith.

5. Review 1998 report on G.S.O.'s A.A. Web Site activity and discuss Web Site's use as a Public Information tool.

6. Review contents of Public Information Kit, Workbook and Public Information pamphlets.

Report and Charter

1. Consider revised draft of *The A.A. Service Manual*.

2. Consider a proposal to add a footnote to Warranty Five, page 72, *Twelve Concepts for World Service*, stating that Alcoholics Anonymous will continue to oppose unauthorized use of its registered trademarks.

3. Discuss a proposal that GSO print all listed groups in its Directories unless a group chooses not to be included.

Treatment Facilities

1. Discuss the condensed summary of responses to the November 1997 Treatment Facilities Questionnaire requesting sharing on carrying the message into psychiatric/mental health facilities or state hospitals.

2. Discuss both the condensed and unedited summary of responses to the June 1998 Treatment Facilities Questionnaire requesting sharing on carrying the message into non-correctional youth facilities.

3. Discuss Area Bridging the Gap/Temporary Contact efforts.

4. Review contents of the Treatment Facilities Workbook and Treatment Facilities Handbook:

   - Discuss title of the 1998 Conference Treatment Facilities Committee's list of "Suggested Goals for Treatment Facilities Committees"

   - Discuss revised Statement of Resources in the Treatment Facilities Handbook and Treatment Facilities Workbook

5. Consider a request to change the designation of the Treatment Facilities Workbook and Handbook from service material to Conference-approved literature.

6. Consider a suggestion to discontinue publishing the Treatment Facilities Workbook (3-ring binder) in its current format.

Trustees

1. Review resumes of regional and trustee-at-large candidates:

   a) Northeast
   b) Southwest
   c) Trustee-at-large, Canada

2. Review slates of trustees and officers of General Service Board.

3. Review slates of directors of A.A. World Services and Grapevine Corporate Boards.

4. Review diversity statement on vacancy announcement letters

5. Review the role of appointed committee members

Archives[1]

1. Review proposed draft of Composition, Scope and Procedure.

2. Consider need for an archives workbook.

International Convention/Regional Forums[1]

1. Discuss ways to encourage interest in Regional and Special Forums.

2. Discuss an anonymity-protected photograph of the flag ceremony to be taken at the 2000 International Convention.

3. Discuss suggesting that area/state/provincial convention committees consider not planning conventions six weeks before or after the 2000 International Convention.

4. Discuss proposed revisions to current Guidelines and Procedures for International Convention Site Selection.

revised February 4, 1999

[1] Members of this committee serve on this as a secondary committee assignment.

Structure and Guidelines

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Site and Agenda: The Site and Agenda Committee obtains and reviews bids from hotels/motels willing to provide facilities for quarterly Assemblies. The Committee is responsible for overseeing the logistics of each Assembly and, whenever possible, use their experience to develop written procedures and guidelines for future assembly hosts.

Growth: The Growth Committee receives and reviews requests for changes in District boundaries and provides suggestions for effective management of districts as an alternative to splitting the district. The Growth Committee, with an eye always on the future of the Assembly, monitors and helps manage area growth to keep the North Florida Area Conference as inclusive as possible.

The appointment of Standing Committee Chairpersons is described in Section 11. The Chairperson and other members of Administrative Committees are appointed by the Chairperson of the North Florida Area Assembly. Additional Standing and Administrative Committees may be authorized by following the procedure in Section 2 for amending these guidelines. Requests for authorization of additional Standing and Administrative Committees shall be referred to the Growth, Site and Agenda, and the Finance Committees, following which, if the request receives favorable consideration by the Committee, the matter shall be considered a proposed amendment and be placed on the agenda for the next quarterly assembly.

The Area Chairperson may appoint members of the Area Assembly to serve on temporary committees as may be required to assist the Chairperson or other Area Officers in the performance of their duties (e.g., an elections committee, as described in Section 8 of these guidelines). Temporary committees automatically cease to exist upon completion of their prescribed service assignment.

Parliamentarian This appointed office be for a two year term, to concide with the current term schedule. That this position be by appointment of the incoming chairperson. This officer does not have a vote on the assembly level. This officer shall receive lodging for one night at the hotel/motel where the assembly takes place, and receive a mileage reimbursement at the same rate as other officers, for the assembly only.
The qualifications for this office includes:
1. He/She should have a good working knowledge of Robert's Rules of Order as amended by the General Service Conference.
2. He/She has the time and desire to be present at the NFAA.
3. He/She has, or is willing to gain, a good working knowledge of the NFAA Structure and Guidelines.
The duties of this office are, but not limited to:
1. Be present at the Saturday/DCM Officers meeting at the NFAA.
2. Be present at the Sunday business meeting of the NFAA.
3. To voluntary, or when asked by the chairperson, assist the chairperson in keeping the 2 above mentioned meetings operating within Robert's Rules of Order as amended by the General Service Conference and the NFAA Structure and Guidelines.

5. SCHEDULING AND NOTICE OF AREA ASSEMBLIES (ppg. S92-S93)

Area Assemblies shall be scheduled for a minimum of a year and preferably for a two year period beyond the current year. Consideration shall be given to any state or regional A.A. functions to avoid conflict when setting the date for quarterly assemblies. The Area Chairperson sets the agenda.

The Secretary shall mail a notice of each Assembly to the Area Committee, DCMs and GSRs at least 30 days in advance of the Assembly. The mailing shall also include the minutes of the previous quarterly assembly meetings and the proposed agenda. All information regarding the Assembly should be forwarded to the Secretary sufficiently in advance of the mailing deadline to ensure its inclusion in the mailing.

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- Delegate's Report
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- Reports of the Standing Committee and other workshops
  - Archives
  - Accessibilities
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ALTERNATE DELEGATE (pg S72-73)
Duties: The Alternate Delegate attends Assembly meetings and becomes familiar with Assembly topics. He/she also attends the Southeastern Conference and the February mini-conference Southeastern Delegate "Get Together" in Altanta. The Alternate Delegate should be prepared to replace the Delegate at any time.

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CHAIRPERSON (pg S59)
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SECRETARY (pg S60)

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